



**Minutes of the
Church Council Meeting**

June 26, 2018

Church Council Meeting

June 26, 2018

7:00 PM

Present:

Rev. Dr. Miguel Balderas, Chuck Thompson, Dwayne Weigel, Dawn and John Kelley, Paul and Peggy Harris, Roger Arnold, Stan and Lori Thomas, Edith Williams, Kathy Martin, Jim Doman, Hal Brown, Phil and George Anna Lunking, and Brenda Watson. (Attachment 1)

Welcome & Devotion:

Chuck Thompson opened the meeting with a devotion from the Daily Bread, entitled "A Still Small Voice" followed by the Leadership Team Prayer written by John Kelley. The May 24, 2018 council minutes were approved as written.

Special Reports

Van Analysis

At the May 24th meeting Kathy Martin and Dwayne Weigel were asked to prepare an analysis of the van's expenses versus van rental costs. Kathy Martin and Jim Doman presented the requested analysis. Kathy Martin gave a handout (Attachment 2) which showed the annual maintenance costs of the church van and the Enterprise van rental costs. Jim Doman stated the resale price would be between \$16,000 to \$19,000. Jim has set up a Millian account on Craigslist but has not put the van up for resale. It was suggested that our first outreach should be to our other congregations to see if any are interested in purchasing the van. Dwayne Weigel said that Konni Brantner of St. Matthew's church is interested. Dawn Kelley suggested that a "For Sale" sign on the van would be an option. The question came up about where the van sale proceeds would be placed, in a separate account for future van rentals or to offset operating expenses. Dawn Kelley stated that she felt the money could be split between a van rental fund and the operating expense budget. Dwayne Weigel said that soon Millian will no longer be participating in Camp Joy due to lack of adults willing and able to attend. The following motion was made by Kathy Martin.

MOTION: That Millian Memorial UMC sell the church van and deposit the funds in an account deemed appropriate by the Church Council. Motion seconded and carried.

Jim Doman, as Trustee Chairperson, said that he will be away for the months of July and August. The Trustee Committee will be meeting on Monday, 7/2, and at that time an

interim representative will be chosen who can administer the sale if necessary. Kathy Martin asked that a floor price be set for the sale and made the following motion.

MOTION: That the Trustee representative administering the sale of the van can accept \$17,500 or more for the van. Motion seconded and carried.

John Kelley asked that the Trustees advise Chuck Thompson who will be replacing Jim Doman during his absence.

AMENDMENT TO THE MOTION: The Kelly Blue Book should be used to establish a minimum price for the sale of the van.

Joining with Another Congregation

Pastor Balderas provided a handout (Attachment 3). The Book of Discipline, Paragraph 206 speaks to the different types of Cooperative Parishes. When merging churches, the needs of both congregations need to be considered. Churches cannot begin conversations with other churches. These conversations will be brokered through the DS. Questions to be answered involve finances, financial reserves, membership, indebtedness, etc. Pastor Balderas is meeting with the DS on 6/27 for further discussion. Chuck Thompson and John Kelley will meet with Pastor Balderas on 7/3 to receive feedback from this meeting and then communicate discussion with the church council. The Pasto said that the DS told him that Glenmont UMC should not be considered. Lori Thomas stated that we must think about the feasibility of moving forward because we only have so much energy and need to prioritize what we are able to do.

Roger Arnold asked if the audio recording of the church council meetings could be made available through the website. John Kelley said he has been considering whether these recordings should be made "public." He felt that the recordings could be encrypted and password protected. Members of the congregation could contact the church office to receive the password. John also said he can burn CD's which could also be picked up in the church office.

Proposed Budget for 2018 (remaining) and 2019

Dwayne Weigel said that the budget (Attachment 4) is a work in progress. We are not budgeting any apportionment payments for 2019. He is waiting for SPRC to give him new numbers for changes in the salaries of the custodial and music director positions. The current version of the budget has a deficit of \$38,828. All outreach programs will be moved from restricted accounts to budgeted expenses. Roger Arnold that the budget could be reduced with a church merger, sharing a pastor or having a younger minister with a lower salary. Stan Thomas asked about the 5003 equipment-copier account. Brenda Watson stated that the costs include the maintenance contract, toner and supplies, fee (per copy) for both black and color copies. Temporary account 5580 is used

to pay for custodial substitutes during vacation and sick leave. The 5630.1 Honorariums is used for visiting pastors and other speakers/guests who lead worship. The Ghanaian church is still planning to leave, maybe by the end of July. Pastor Balderas stated that the Church of God has offered to paint the Social Hall. The Pastor has asked Jim Doman to work with them to supply the materials needed for this project. The Church of God knows of two other churches who would be interested in renting this space after it has been restored. Dwayne will present an updated budget by September 1st.

SPRC

Kathy Martin said that the salary for the Music Director position will be cut by \$11,500 a year.

Pastor Balderas and John Watson have received quotes and bids from 3 cleaning companies 2 individuals. They have worked with Margaret Jackson in conducting interviews with prospective companies. Kathy Martin said that the final decision will be made by September 1, 2018.

Tabled Motion from May 24th Meeting

At the May 24th meeting, Edith Williams motioned that the Council submit a letter to Bishop Easterling to appoint a new pastor at Millian (Attachment 5). At that time Chuck recommended that the motion be tabled until later. A letter was sent to the Rev. Dr. Green and he responded. Pastor Balderas has been appointed to Millian for another year and the Millian congregation must continue to pay his salary. He advised that if our current finances will not accommodate current staffing we must reduce staffing salaries. He will be in conversation with Pastor Balderas regarding when Millian will be prepared to present our plan for moving forward. The DS has addressed the Millian congregation, however, individuals may write to the DS and Bishop with their concerns regarding the future and success of Millian.

Additional Comments

Chuck said that we need to focus on the Leadership for 2019. Leaders need to recruit replacements as terms expire.

Pastor Balderas said that he will be meeting tomorrow with the conference to discuss which grants are available.

Stan Thomas brought forth a motion.

MOTION: Mr. Chairman, I move that the Millian Memorial UMC cease mailing its monthly newsletter, with the final mailing being the September 2018 issue. The newsletter is available on Millian's website and 30 copies can be printed for pickup in

the narthex each month. This would save over \$300 annually (Attachment 6). Motion seconded and passed.

John Kelley said that we spend most of our time conducting business and discussing our financial status which is important. However, we should not neglect the role of the church to nurture the congregation and community in outreach and shared worship. We are all invested both financially and spiritually in Millian Church.

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Brenda Watson

Acting Recording Secretary

ADMIN COUNCIL

Attachment 1

6/26/18

SIGN IN

- 1 Dwayne Weigel
- 2 Phil Lumpkin
- 3 George Anne Lumpkin
- 4 Stan & Lori Thomas
- 5 Peggy Harris
- 6 Lane Harris
- 7 David Kelley
- 8 Brenda Waters
- 9 Hal Blou
10. ~~John Kelley~~
- 11 John Kelley
- 12 James Jensen
- 13 Edith Williams
- 14 Chuck Thompson
- 15 Pastor Balderas
- 16 Roger Arnold

Enterprise Rentals - For Week of July 15, 2018 thru July 21, 2018

15 passenger Van

[Details](#)

Ford Transit Wagon or similar

AUTOMATIC



SAVE \$ 54.35

PAY LATER

\$1,090.¹²

\$ 974.99 Per Week

PAY LATER

PAY NOW ⓘ

\$1,035.⁷⁷

\$ 926.24 Per Week

PAY NOW

Rate Comparison

25 Gallon gas tank – 2 fill ups @ \$3.00/gallon: $(25 \times \$3.00) \times 2 = \150.00

2 Trips per year Gas	\$ 300.00
7-Day Rental	\$1,090.12
1-Day Rental	\$ 155.72
TOTAL	\$1,545.84

Attachment 2

Other Rental Possibilities -

Full Size SUV

Ford Expedition or similar

AUTOMATIC



[Details](#)

PAY LATER

\$ 150.00

Per Day

\$ 167.75

Total
Price Details

SELECT

7 Passenger Minivan

Dodge Grand Caravan or similar

AUTOMATIC



[Details](#)

PAY LATER

\$ 130.00

Per Day

\$ 145.45

Total
Price Details

SELECT

FORD 15 PASSENGER VAN

The van was purchased on 6/24/2012 for \$26,050.00

The only reimbursements for maintenance have been:

\$246.22 – Repairs 7/22/12

\$767.32 – Tires 8/15/12

\$ 63.02 – Oil Change 1/13/13

\$239.75 – Jiffy Lube, Car Wash and Gas – 6/11/2013

\$161.50- Vehicle Tag renewal 6/20/2014

\$1777.81/5.5 =

Avg. Annual Maintenance and Registration Costs:

Gasoline 2 Trips per Year

Annual Insurance Costs:

TOTAL

\$ 268.69

\$ 300.00

\$1,045.00

\$1,613.69

Attachment 3

Joining with another congregation

June 24, 2018

Depends on what we want to do. Paragraph 206 and following speaks of the different types of Cooperative Parishes.

A question to keep in mind has to do with whether they are looking to share a pastor.

Another factor is related to their financial situation.

No congregation wants to take on another congregation's debt, per se.

Do not begin conversations with either congregation. Millian must first assess its situation and decide what option they would like to pursue. Those conversations are brokered through the DS.

- Let's begin with a fund balance report, which details the financial situation.
- What is the current membership? Have any new member joined in the last two years.
- What financial reserves are available?
- What is the current church indebtedness?
- There was mention in an email of the congregation not having adequate funds in the bank to address current expenses. Is that accurate?
- These are some of the questions other congregations may need to have answered before becoming part of a two point charge.
 - Becoming part of a two point charge only works if both congregations go in with clarity about what it means to be a two point charge. Both Glenmont and Hughes are currently supporting full time pastors?
 - A two-point charge would seemingly pull that Pastor away from one of those churches and spend a portion of their time with Millian.

Becoming a multiple point charge is not necessarily the answer to a congregation that is struggling with finances and dwindling membership.

Part VI
ORGANIZATION
AND ADMINISTRATION

Chapter One
THE LOCAL CHURCH

Section II. Cooperative Parish

¶ 206.

1. Local churches, with the guidance of the Holy Spirit, may enhance their witness to one another and to the world by showing forth the love of Jesus Christ through forms of *mutual cooperation*.

2. Annual conferences shall implement a process of cooperative parish development through which cooperative parish ministries are initiated and developed in both urban and town-and-country situations. Where cooperative parish ministries already exist in an annual conference, the conference shall direct the appropriate conference boards and agencies to develop strategies designed to make use of cooperative ministries as means of creating greater effectiveness in the nurture, outreach, and witness ministries of urban, suburban, and town-and-country situations; and the annual conference shall prepare and adopt a formal written policy concerning *cooperative parish ministries*, including a plan for financial support. Parish development is an intentional plan of enabling congregations, church-related agencies, and pastors in a defined geographic area to develop a relationship of trust and mutuality that results in coordinated church programs and ministry, supported by appropriate organizational structures and policy. A superintendent or director of parish development may be appointed to work with the cabinet(s) in the implementation of these ministries in a conference or an area. In addition, district superintendents shall submit recommendations annually regarding those churches in their districts that would benefit from being included in a cooperative ministry.

3. Cooperative ministries may be expressed in one or more of the forms contained in the following categories.

a) Beginning and Exploratory Forms: 1. Cluster Groups—a group of churches located in the same geographic area with a loosely knit organization that allows the participating congregations and pastoral charges to engage in cooperative programs in varying degrees. A district may be divided into cluster groups for administrative purposes. 2. Probe Staff—composed of the pastors and other staff assigned to a geographic area to explore possibilities for cooperation and developing strategies for improving ministry. 3. Group Ministry—a loosely organized group of two or more pastoral charges in which pastors are appointed or assigned to charges. The pastors and/or lay council representing all churches may designate a coordinator.

b) Structured Forms: 1. *Multiple Charge Parishes*—intentionally organized group of two or more pastoral charges in which each church continues to relate to its charge conference on the organizational level and also participates in a parish-wide council. The pastors are appointed or assigned to the charges and also to the parish, and a director or coordinator is appointed or assigned by the bishop. (See *Judicial Council Decision 556*) 2. *Larger Parish*—a number of congregations working together using a parish-wide council and other committees and work groups, as the parish may determine which provides representation on boards and committees from all churches; guided by a constitution or covenant and served by a staff appointed or assigned by the bishop and involving a director. 3. *Blended Ministry*—the merging of the organizations and memberships of churches spread throughout a defined geographical area into one congregation that intentionally develops two or more worship/program centers, and for which there is one charge conference and one set of committees and other groups, guided by a covenant and served by a staff and a director appointed or assigned to the parish by the bishop.

c) Specialized Forms: 1. *Enlarged Charge*—two or more congregations, usually on the same charge and of relatively equal size that work as a unit with the leadership of one or more pastors. There may be a

charge council and appropriate committees. 2. *Extended or Shared Ministry*—a larger membership church sharing ministry with a smaller membership church, usually served by the pastor(s) of the larger church. 3. *Cooperative Ecumenical Parish*—two or more local churches of different Christian traditions including a United Methodist congregation, working together. Either of the above forms may be utilized. 4. *Shared Facilities*—two or more congregations, one of which shall be United Methodist, sharing a building, office equipment, etc., such as congregations which use different languages or which are of different racial/ethnic/cultural groups. The congregations may enter into a covenant that ensures representation and preserves the autonomy of each congregation on such bodies as church councils, boards of trustees and other committees and work groups. The congregations may negotiate a financial agreement about the use of the facility in order to provide appropriate financial support.

4. Each general board and agency shall arrange for its directors and staff to be trained in cooperative ministry concepts better to provide support resources for annual conferences and local churches.

5. Bishops, district superintendents, conference staff, and other leaders shall become familiar through training with the benefits of cooperative ministries. They shall provide leadership and training opportunities for pastors and local church leaders as to the value of cooperative ministries in moving toward excellence in nurture, outreach, and witness ministries. They are to explore and develop meaningful ministries to persons in congregations, communities, and the global community.

6. Cabinets shall give priority in the appointment process to appointing directors and clergy staff of cooperative ministries, especially cooperative parish ministries, who have been trained in cooperative ministry concepts and who have demonstrated effective ministries of nurture, outreach, and witness. The cabinet shall develop and implement strategies designed to enable and equip pastors presently appointed to cooperative parish ministries to provide effective ministries of nurture, outreach, and witness.

7. Annual conferences and cabinets are urged to assist in the development and strengthening of cooperative ministries by pursuing funding assistance from general Church, annual conference, and other sources for each cooperative ministry, including cooperative parish ministries.

The Book of Discipline of The United Methodist Church-2016 The United Methodist Publishing House, Nashville, Tennessee. page 149-151

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Judicial Council Decisions

Decision No. 556

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October 24 1985

In Re: Meaning, Application and Effect of Discipline Par. 532.5(b)2 in Relation to the Process of Appointment-making in a Cooperative Parish.

Digest of Case

Discipline Par. 532.5(b)2 requires the bishop and cabinet to consult with the coordinator or director of the cooperative ministry or with a representative of the staff of the cooperative ministry concerning the prospective appointment to any Cooperative Parish.

Statement of Facts

The 1985 session of the West Virginia Annual Conference voted to request a declaratory decision as to the meaning, application and effect of Par. 532.5(b)2 of the 1984 Discipline in relation to the Cooperative Parish structure of the West Virginia Annual Conference. The West Virginia Annual Conference has for several years addressed the need and implementation of the Cooperative Parish. Careful consideration is given to structure and leadership. The Conference cooperative parishes in most cases function under the definition of Par. 206.3(b): Multiple charge parish: An intentionally organized group of two or more pastoral charges in which each church continues to relate to its Charge Conference on the organizational level and also participates in a parish-wide council. The ministers are appointed to the charges and also to the parish, and a

director or coordinator appointed by the bishop. The request questions the necessity for the coordinators of the parish to be involved in the consultation process. The point is made that the coordinator appointed by the bishop does not have supervisory authority, nor are other pastors of the parish accountable to the coordinator in the same way they are to the district superintendent. Therefore, the contention is that Par. 532.5(b)2 does not apply. The conference feels that the Discipline reference should be confined to those situations where there is an appointed director in a larger parish as described in Par. 206.3(a). JURISDICTION The Judicial Council has jurisdiction under Discipline Par 2615. ANALYSIS The question is asked as to how the bishop and cabinet should proceed in making appointments to the churches and charges in the West Virginia Annual Conference. In this conference all churches have been made a part of some form of Cooperative Parish. Par. 532.5(b) of the 1984 Discipline reads: If the appointment is to a Cooperative Parish Ministry, or to charge which is a part of a Cooperative Parish Ministry, the following shall be included in the consultation process. (1) The prospective appointee shall be informed prior to the appointment that the charge under consideration is part of a Cooperative Parish Ministry. (2) The coordinator or director for the cooperative parish ministry, or, if there is no coordinator or director, a representative of the staff of the cooperative ministry, shall be conferred with concerning the prospective a appointment and shall have the opportunity to meet with the prospective appointee prior to the appointment being made. The West Virginia Annual Conference makes the argument that most of its cooperative parishes function under the definition in Par. 206.3(b). They further argue that their cooperative parishes are not highly structured with additional paid staff in most instances. The coordinators are under appointment to local churches or charges where they serve as pastors. They have neither supervisory authority, such as resides in the district superintendent's office, nor are other pastors accountable to them in the same way they are to the district superintendent. Two important ingredients, supervisory responsibility and amenability, are not a part of the cooperative parish arrangement in the West Virginia Annual Conference. The conference has no problem in complying with Par. 532.5(b) 1 but asserts that its parishes are not so highly organized as to require compliance with Par. 532.5(b)2. We would agree with its position if the paragraph in question did not include the phrase, "or, it there is no coordinator or director" If the General Conference had intended to exclude the more loosely organized cooperative parishes it would not have added the alternative wording, "a representative of the staff of the cooperative ministry." This legislation was added in order to insure input during the consultation process by at least some person currently serving as part of the leadership in the cooperative parish to which a new appointment is to be made.

Decision

In making an appointment to a Cooperative Parish of any type, the bishop and cabinet shall confer with the coordinator or director or a representative of the staff of the Cooperative Parish.

Attachment 4

Millian Memorial UMC
Profit and Loss Standard
January through May 2018

	2018 (Projected)	2019 Budget (Draft)	Comments
Income			
4000-Operating Income			
4001-Pledge Offering	\$205,982	\$206,000	Jan. -May, projected
4002-Loose Offering	\$3,035	\$3,000	
4003-Sunday School Offering	\$365	\$350	
4004-Initial Offering	\$200	\$200	
4005-Preschool Donations	\$21,668	\$23,300	Camp
4006-Tenant Donations	\$65,035	\$65,000	
4007-Miscellaneous Income	\$4,378	\$4,350	
Total 4000-Operating Income	<u>\$300,663</u>	<u>\$302,200</u>	
Expense			
5000-Administration			
5001-Office Postage	\$840	\$900	Last 12 months
5002-Office Supp. & Equipment	\$1,818	\$2,150	
5003-Equipment-Copier	\$8,185	\$8,250	
Total 5000-Administration	<u>\$10,843</u>	<u>\$11,300</u>	
5100-Finance			
5104-Payroll Contract	\$719	\$750	
5101-Finance Operations	\$2,170	\$2,170	
5102-Conference Benevolences	\$4,969	\$0	
Total 5100-Finance	<u>\$7,858</u>	<u>\$2,920</u>	
5200-Fellowship			
5205-Fellowship Hour	\$433	\$450	
52??-Thanksgiving Dinner	\$0	\$150	?
Total 5200-Fellowship	<u>\$433</u>	<u>\$600</u>	
5300-Mission & Vision			
5310-Publications	\$239	\$250	
5311-Safe Sanctuary	\$180	\$150	
Total 5300-Mission & Vision	<u>\$419</u>	<u>\$400</u>	
5500-Staff-Parish			
5510-Preaching & Pastoral			
5511-Salary	\$54,516	\$54,516	
5512-Medical Insurance	\$16,520	\$16,550	
5513-Pension-Employer	\$13,362	\$13,350	
5514-Reimbursable Expenses			
5514.1-Professional Expenses	\$1,311	\$1,300	
5514.2-Mileage	\$1,342	\$1,350	
Total 5514-Reimbursable Expenses	<u>\$2,653</u>	<u>\$2,650</u>	
5516-Housing Allowance	\$27,500	\$27,500	
Total 5510-Preaching & Pastoral	<u>\$114,551</u>	<u>\$114,566</u>	

Attachment 4

5520-Church Administrator			
5521-Salary	\$20,280	\$20,300	
5530-Music Dir/Organist/Min.			
5531-Salary	\$33,600	\$33,600	
5550-Custodian			
5551-Salary	\$26,160	\$26,160	
5560-Nursery Worker			
5567-Part-time Staff-Salary	\$1,440	\$1,450	
5580-Temporary Help	\$3,240	\$3,250	
5599-Social Security-Employer	\$6,115	\$6,115	
5630-Honorariums			
5630.1-Honorariums for Vacation	\$600	\$600	
Total 5500-Staff-Parish	<u>\$205,986</u>	<u>\$206,041</u>	
5900-Faith Development			
5901-Sunday Church School	\$1,247	\$2,150	2017 cost
5902-Vacation Bible School	\$130	\$1,300	estimated
59??-OCRock	\$100	\$1,500	2017 cost
59??-Stephen Ministry	\$100	\$100	?
Total 5900-Faith Development	<u>\$1,577</u>	<u>\$5,050</u>	
6000-Trustees			Last 12
6003-Pepco-Ed. Bldg.	\$3,700	\$3,700	Months
6004-Pepco-Church Sanctuary	\$6,840	\$6,850	
6005-Pepco-Multipurpose Bldg.	\$4,200	\$4,200	(6/1/17
6006-Other Church Utilities			thru
6006.1-Gas-Parkland	\$5,027	\$5,000	5/31/18)
6006.2-Gas-Grenoble	\$18,277	\$18,300	
6006.3-All Other Utilities	\$8,141	\$8,150	
6006-Other Church Utilities - Other	\$1,824	\$1,800	
Total 6006-Other Church Utilities	<u>\$33,269</u>	<u>\$33,250</u>	
6007-Main. & Improvements	\$31,755	\$31,750	
6008-Insurance	\$15,945	\$16,000	
Total 6000-Trustees	<u>\$95,709</u>	<u>\$95,750</u>	
6100-Outreach			
6105-Camp Joy	\$0	\$2,000	
6102-Food Pantry	\$0	\$10,540	Last 12 mos.
6112-Fall Festival	\$0	\$400	?
61??-Easter egg roll	\$0	\$327	2018 cost
61??-July 4th Lunch	\$0	\$100	?
Total 6100-Outreach	<u>\$0</u>	<u>\$13,367</u>	
6200-Worship			
Total 6201-Worship Expenses	\$214	\$200	
Total 6202-Printed Music & Supplies	\$168	\$200	
6204-Care of Instruments	\$3,132	\$3,150	
6205-Professional Fees	\$588	\$600	
6206-Visiting Musicians	\$1,440	\$1,450	
Total 6200-Worship	<u>\$5,542</u>	<u>\$5,600</u>	
Total Expense	<u>\$328,367</u>	<u>\$341,028</u>	
Net Income	<u>-\$27,704</u>	<u>-\$38,828</u>	

MOTION for the
ADMINISTRATIVE COUNCIL
May 24, 2018

I move that the Administrative Council write a letter to Bishop Easterling asking for an appointment of a new pastor for Millian Memorial United Methodist Church immediately. We no longer have the membership or the funds to support a pastor with a \$100,000.00 package.

Edith C. Williams
Outreach Chair

Mr. Chairman, I move that the Millian Memorial UMC cease mailing its monthly newsletter, with the final mailing being the September 2018 issue. The newsletter is available on Millian's website, and 30 copies can be printed for pickup in the narthex each month. This would save over \$300 annually.